

# Scholarship Application Checklist

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## YOUR APPLICATION FILE SHOULD HAVE THE FOLLOWING:

- **ONLINE APPLICATION.**
- **LETTERS OF REFERENCE:**

☐ **From your Church of the Brethren pastor**

- Ask (him/her) to prepare a letter on church letterhead, complete with their signature.

**+ Two letters of reference from either source:**

☐ **A practitioner letter:** clinicians, research mentors, and all other professionals

- Ask them to send a letter (no form) to you, - or :

rrowan@brethren.org

attn: Randi Rowan

- or -

Fax to: 847- 429-4313

- The letter must have their signature and should be on letterhead.

☐ **A personal letter:**

- Ask them to send a letter with their signature to the address above.

- **TRANSCRIPTS:**

☐ **Official transcript from the *most recent college* you have attended. Please provide additional college transcripts if available.**

☐ **Photo**

*Include .jpg by email for publicity purposes, if you are selected. **Note:** This should be a photo of yourself in uniform, usually taken during clinicals, relating to nursing practice.*

- **OTHER MATERIALS:**

☐ **Completed Nursing Application Form**

☐ **Documentation of acceptance from Nursing School**

☐ **Documentation of content of program** (actual document, no links)

*For questions regarding the information above, please contact Scholarship Coordinator, Randi Rowan:*

Email: [rrowan@brethren.org](mailto:rrowan@brethren.org)

Phone: 847-429-4303